

KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934

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To all members of the Council:

You are hereby summoned to attend the

Kingstone and Thrupton Group Annual Parish Council Meeting

on

Wednesday 4th May 2022 at 7pm

(or immediately on completion of the Annual Parish Meeting if later)

AGENDA

* Additional Information Provided separately

1.	Election of Chairman
2.	Election of Vice Chairman
3.	Welcome and Apologies: To consider the acceptance of apologies for absence from Councillors
4.	Declarations of Interests: Councillors are reminded of the need: a. To update their register of interests. b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature. c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting). d. To declare any gifts over the value of £25 e. To consider the requests for dispensations on items on the agenda.
4.1	Councillors to confirm Declaration of Acceptance of Office
5.	Appointment of the Allotments Committee
6.	Appointment of Council Representatives on outside bodies: 6.1 Village Hall Committee 6.2 Sports Association 6.3 William Hoskyns Charity 6.4 Consolidation Charities 6.5 John Smith Charity
7.	Approval of minutes and sign From Ordinary Parish Council Meeting held Wednesday 6 th April 2022.
8.	Members of the Public Open session, to accommodate members of the public who may wish to raise issues or ask the parish council questions
8.1	Clerk's Report and Correspondence* To receive an update on matters ongoing and any correspondence received by the clerk
9.	Chair's announcements To receive a brief update on any matters relevant to the parish from the chairman
10.	Police Report To receive a brief verbal update
11.	Ward Councillor's Report To receive a brief verbal report from Ward Cllr Bolderson
12.	Bike Track To receive an update on the bike track installation.

13.	Jubilee Park To receive an update
13.1	Queen's Jubilee Celebration 2nd - 5th June 2022 To receive an update on preparations To consider risk assessments for the event and first aid cover
14.	Village Hall Report To receive a general update from village hall committee
15.	Kingstone Sports Association To receive a general update from the sports association
16.	Defibrillator
16.1	To approve purchase of replacement cover for the defibrillator box at £175.80 (inc. £29.30 VAT), 2 x replacement pads at £186 (inc. £31) each, already purchased by clerk for reimbursement.
16.2	To receive an update on training
17.	Financial Reports and Policy i) To receive the internal audit report ii) To approve the 2021/22 Annual Governance Statement of the Annual Return. iii) To approve and adopt the Accounting Statement of the Annual return for the municipal year 2021/22 and approve and adopt the 21/22 Accounts.
17.1	To approve payment of the outstanding invoices; Schedule of payments circulated*
17.2	Banking • To note bank balance and financial reconciliation • To receive an update on change of bank to Unity Trust Bank
17.3	Confirm acceptance of Parish Council Insurance Policy.
17.4	To review Official documents and adopt Standing Orders /Financial Regulations/Financial Risk Assessment/Safe Guarding Statement and to consider adoption of revised Code of Conduct. All circulated via email – paper copies available*
18.	Highways and Environmental Matters
18.1	Lengthsman's Report To receive a brief verbal report from the lengthsman
18.2	Lengthsman Plan To agree the proposed annual maintenance plan 2022/23 and sign Lengthsman scheme contract
18.3	KS5 update on gates to replace stiles
18.4	KS3/KS1 update on installation of swing gates
18.5	Dog Mess Signs To consider costs of signs
19.	Footpaths To receive a brief update from the PFO
20.	Planning To consider the following planning applications submitted to Hereford Council:- None received to date.
21.	Drainage
21.1	To receive an update on the progress of drainage matters
21.2	To receive update on the Drainage Grant Application and to agree and sign the contract
22.	Allotments To receive a brief Committee update
23.	Road Calming and Speed Watch To receive brief updates on the progress and future support required
24.	Communications
24.1	To agree website management*
24.2	Noticeboards update on the installation of new noticeboard
25.	Items for next agenda
26.	Date of next Parish Council meeting is Wednesday 8th June 2022

MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND THE MEETING.

Signed: *Lisa Lewis* (Parish Clerk)

Date: Tuesday 27th April 2022